



PAL-MAR WATER CONTROL DISTRICT

LANDOWNERS' MEETING & REGULAR BOARD MEETING JUNE 17, 2024 11:15 A.M.

**Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410**

**www.palmarwcd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile**

AGENDA
PAL MAR WATER CONTROL DISTRICT
John F. and Rita M. Armstrong Wing – Blake Library
2351 SE Monterey Road
Stuart, Florida 34996
LANDOWNERS’ MEETING
June 17, 2024
11:15 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Consider Adoption of Election Procedures.....Page 3
- E. Election of Chair for Landowners Meeting
- F. Election of Secretary for Landowners Meeting
- G. Approval of Minutes
 - 1. June 1, 2023 Landowners’ Meeting Minutes.....Page 6
 - 2. July 13, 2023 Reconvened Landowners’ Meeting Minutes.....Page 9
- H. Election of Supervisors
 - 1. Determine Number of Voting Units Represented or Assigned by Proxy.....Page 15
 - 2. Nomination of Candidates
 - 3. Casting of Ballots.....Page 16
 - 4. Ballot Tabulations
 - 5. Certification of the Results
- I. Other Business
 - 1. Receive Treasurer’s Report.....Page 17
 - 2. Receive Engineer’s Report.....Page 18
 - 3. Consider Approval of Payment for Supervisors
- J. Landowners’ Comments
- K. Adjourn

LOCALiQ

The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune
News Herald | The Palm Beach Post
Northwest Florida Daily News

PO Box 631244 Cincinnati, OH 45263-1244

AFFIDAVIT OF PUBLICATION

laura archer
Pal-Mar Water Control District
2501 Burns RD # A
Palm Beach Gardens FL 33410-5207

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the Palm Beach Post, published in Palm Beach County, Florida; that the attached copy of advertisement, being a Govt Public Notices, was published on the publicly accessible website of Palm Beach County, Florida, or in a newspaper by print in the issues of, on:

05/28/2024, 06/04/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 06/04/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$582.92
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PAL MAR WATER CONTROL DISTRICT NOTICE OF LANDOWNERS' MEETING AND REGULAR BOARD MEETING

NOTICE IS HEREBY GIVEN that the Annual Landowners' Meeting and a Regular Board Meeting of the Pal Mar Water Control District (the "District") will be held at 11:15 a.m., or as soon thereafter as can be heard, on June 17, 2024, in the John F. and Rita M. Armstrong Wing of the Blake Library located at 2351 SE Monterey Road, Stuart, Florida 34996.

The primary purpose of the Landowners' Meeting is the election of Supervisor(s) for the District. The purpose of the Regular Board Meeting is to transact any business to come before the Board.

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request of the office of the District Manager, Special District Services, Inc., 2501A Burns Road, Palm Beach Gardens, Florida 33410. At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person to be elected to the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting the landowners shall select a person to serve as the meeting Chair and who shall conduct the meeting.

A copy of the Agendas for these meetings may be obtained from the District's website (www.palmarwcd.org) or by contacting the District Manager at 561-630-4922 and/or toll free at 1-877-737-4922. The meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at 561-630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the meetings.

Meetings may be cancelled from time to time without advertised notice.

Pal Mar Water Control District
www.palmarwcd.org
10205972 528 6/4/24

RYAN SPELLER
Notary Public
State of Wisconsin



Florida

PO Box 631244 Cincinnati, OH 45263-1244

GANNETT

AFFIDAVIT OF PUBLICATION

Laura Archer
Pal Mar Improvement
Special District Services Inc
2501 Burns RD # A
Palm Beach Gardens FL 33410-5207

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the Indian River Press Journal/St Lucie News Tribune/Stuart News, newspapers published in Indian River/St Lucie/Martin Counties, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Public Notices, was published on the publicly accessible websites of Indian River/St Lucie/Martin Counties, Florida, or in a newspaper by print in the issues of, on:

05/28/2024, 06/04/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 06/04/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost:	\$346.96	
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KAITLYN FELTY
Notary Public
State of Wisconsin

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Pal Mar Water Control District
www.palmarwcd.org
Pub: May 28 & June 4, 2024
TCN10207560

ELECTION PROCEDURES

1. Annual Landowner's Meeting

In accordance with the provisions of Chapter 298, Florida Statutes, it is required that a meeting of the Landowners of the District to be held every year during the month of June for the purpose of electing Supervisors and hearing reports of the Board of Supervisors. The Landowners when assembled shall organize by electing a Chairperson who shall preside at the meeting with the Secretary or Assistant Secretary of the Board of Supervisors to be the Secretary of the Landowners meeting.

Those Landowners present or voting by proxy shall constitute a quorum at the meeting of the Landowners.

2. Voting

At each Landowners meeting, each Landowner shall be entitled to cast one vote for each and every acre, or any fraction thereof, of land owned by him or her in the District and each Landowner shall be entitled to vote either in person or by representative present with a lawful written proxy.

3. Registration for Casting of Ballots

The registration process for the casting of ballots by Landowners or their representatives holding their proxies shall be as follows:

(A) At the annual Landowner's meeting and prior to the commencement of the first casting of ballots for a Board of Supervisor position, each Landowner or their representative, if proxies are being submitted in lieu thereof, shall be directed to register their attendance, and the total number of votes by acreage to which each claims to be entitled, with the District's Manager, who will be in attendance at the meeting.

(B) At such registration, each Landowner or their representative with a lawful proxy, as the case may be, shall be provided a color coded ballot for each Board of Supervisor position open for election upon which ballot a District representative will fill in the number of votes that such Landowner or their representative is registered to cast for each Board of Supervisor position open for election.

(C) All Landowner proxies shall be collected at the time of registration and retained with the Official Records of the District for subsequent certification or verification, if required.

4. Nominations for Supervisor

Once the Landowners have organized by electing a Chairman and Secretary to conduct the election, the Chairman will call the nominations for Supervisors from the floor. Nominations are not required to be seconded. After nominations are received, and the floor has been closed for nominations, those nominated will be asked if they accept the nominations (this will ensure those nominated for Supervisor wish to serve).

5. Casting of Ballots

Registration and the issuance of ballots shall cease once the Chairperson calls for the commencement of the casting of ballots for the election of a Board of Supervisor and thereafter no additional ballots shall be issued.

Taking each open Board of Supervisor position in the order determined by the Chairperson, the Landowners or their representatives, as the case may be, will be required to cast their ballots using the appropriately colored ballot for that particular Board of Supervisor position. Once the ballots have been cast, the Chairperson will call for a collection of the ballots for that particular open position by the Secretary.

6. Counting of Ballots

Following the collection of the ballots for a particular Board of Supervisor position, the Secretary or Assistant Secretary shall be responsible for the tabulation of ballots for that position in order to determine the total votes cast for each candidate that is seeking election to that particular open position and for determination of the number of votes cast for each candidate for such position.

The candidate receiving the highest number of votes for the particular Board of Supervisor position for which said votes were cast shall be declared by the Chairperson as elected for such Board of Supervisor position following the Secretary's submission of the tabulation for that election.

The process shall be repeated for each Board of Supervisor position open for election until balloting has been conducted for all such positions.

7. Contesting of Election Results

(A) Following the first election and announcement of the candidate receiving the highest number of votes, the Chairperson shall ask the Landowners present or those representatives holding proxies for Landowners, whether they wish to contest the election results. If no contests are received, said election results shall thereupon be certified and the newly elected Supervisor will thereupon take the Oath of Office and be seated as a member of the District's Board of Supervisors.

If there is a contest, the contest must be addressed to the Chairperson and thereupon the individual casting a ballot that is being contested will be required to provide proof of ownership of the acreage for which they voted at the election within five (5) business days of the Landowner's meeting. The proof of ownership shall be submitted to the District Manager who will thereupon consult with the District's general counsel and together they will review the material provided and attempt to determine the legality of the contested ballots. Once the contests are resolved, the Chairperson shall reconvene the Landowner's meeting and thereupon certify the election results with the newly elected Supervisor to thereupon take the oath of office and be seated as a member of the Board of Supervisors.

(B) If, following any balloting for a particular Board of Supervisor position, there is a contest of the election results, any subsequent ballot shall proceed but the results of the subsequent ballots for those subsequent Board of Supervisor position(s) shall be on a "conditional basis" pending resolution of the challenged ballot results. If the contest over the challenged balloting is resolved and the candidate that was initially announced as receiving the highest number of votes is elected, then the subsequent un-contested ballot(s) shall thereupon be closed and the candidate that received the highest number of votes during the subsequent balloting for a particular Board of

Supervisor position shall thereupon take the Oath of Office and be seated as a member of the Board of Supervisors for that particular position.

If, however, there is a contest of the election results of any subsequent balloting, then the procedure for resolving the contest of such election shall be done in the same fashion as that set forth above for each such round of balloting so contested.

8. Recessing of Annual Landowner's Meeting

In the event there is a contest of a ballot or of the election, the Landowner's meeting shall be recessed to a future time certain date and location at which time the election findings on the contest shall be reported in accordance with the procedure above and the newly elected Supervisor(s) shall thereupon take their Oath of Office.

9. Miscellaneous Provisions

(A) Each Landowner shall only be entitled to vote in person or by means of a representative attending in person and holding a lawful written proxy in order to cast said Landowner's votes.

(B) Proxies will not require that proof of acreage ownership be attached. Rather, proof of ownership must be timely provided by the holder of the proxy if the proxy is contested in accordance with the procedure above.

PAL-MAR WATER CONTROL DISTRICT
LANDOWNERS' MEETING
JUNE 1, 2023

A. CALL TO ORDER

District Attorney Mary Viator announced that while the Pal-Mar WCD Annual Landowners meeting was properly advertised, it had been brought to the District's attention that in the notice there was language referring to how acreage is voted when owning multiple parcels or lots. When dealing with aggregate acreage, the notice was not consistent with FL Statute 298. For this reason, Mr. Viator recommends that we immediately recess the Landowners Meeting to a date and time certain to allow for an updated notice that clarifies the voting.

There was discussion among the Board regarding a new date and time.

There was a **motion** by Mr. Lolmaugh, with a Second from Mr. Stokus, to recess the Landowners Meeting, to advertise a reconvened Landowners Meeting on July 13, 2023, at 9:00am at the Martin County Chamber of Commerce if available, or at the Blake Library if the Chambers are not available, and cancel the scheduled August 3, 2023 regular meeting. The **motion** passed **4-0**.

B. PROOF OF PUBLICATION

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

C. ESTABLISH QUORUM

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

D. CONSIDER ADOPTION OF ELECTION PROCEDURES

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

E. ELECTION OF CHAIR FOR LANDOWNERS' MEETING

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

F. ELECTION OF SECRETARY FOR LANDOWNERS' MEETING

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

G. APPROVAL OF MINUTES

1. June 11, 2021, Landowners' Meeting Minutes

PAL-MAR WATER CONTROL DISTRICT
LANDOWNERS' MEETING
JUNE 1, 2023

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

H. ELECTION OF SUPERVISORS

1. Determine Number of Voting Units

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

2. Nomination of Candidates

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

3. Casting of Ballots

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

4. Ballot Tabulations

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

5. Certification of the Results

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

I. OTHER BUSINESS

1. Receive Treasurer's Report

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

2. Receive Engineer's Report

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

3. Consider Approval of Payment for Supervisors

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

J. LANDOWNERS' COMMENTS

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

K. ADJOURNMENT

PAL-MAR WATER CONTROL DISTRICT
LANDOWNERS' MEETING
JUNE 1, 2023

This item will be considered at the reconvened Landowners Meeting on July 13, 2023.

Secretary/Assistant Secretary

Chair/Vice-Chair

PAL-MAR WATER CONTROL DISTRICT
RECONVENED LANDOWNERS' MEETING
JULY 13, 2023

A. CALL TO ORDER

District Manager Michael McElligott reconvened the recessed June 1, 2023, Landowners' Meeting of the Pal-Mar Water Control District to order at 9:06 a.m. on July, 13, 2023, in the Martin County Commission Chambers, 2401 SE Monterey Road, Stuart, Florida 34996.

B. PROOF OF PUBLICATION

District Manager Michael McElligott offered Proof of Publication showing that notice of the Reconvened Landowners' Meeting was published in the *Palm Beach Post* and in the *Scripps Treasure Coast* on June 21, 2023, and June 28, 2023, as legally required.

C. ESTABLISH QUORUM

There was a quorum established with several landowners/proxy holders (see sign in sheet attached).

Also, in attendance were staff members: District Manager Michael McElligott of Special District Services, Inc.; General Counsel Mary Viator and Betsy Burden of Caldwell, Pacetti, Edwards, Schoech & Viator LLP; and District Engineer Bob Higgins of Higgins Engineering, Inc.

Also in attendance were several members of the public.

D. CONSIDER ADOPTION OF ELECTION PROCEDURES

District Attorney, Mrs. Viator, went over the Election Procedures in the meeting materials.

There was then a **motion** made by Commissioner Heard, seconded by Mr. Stokus, to adopt the Election Procedures as presented. That **motion** passed.

E. ELECTION OF CHAIR FOR LANDOWNERS' MEETING

Mr. McElligott explained that for the Landowners' Meeting a Chair must be elected for just the Landowners' Meeting. Mr. McElligott asked for nominations for a Chair for the Landowners' Meeting.

Commissioner Heard nominated Commissioner Marino. Mr. Gazza nominated Tammy Crowe. Mr. Cutting nominated himself, Kevin Cutting. There being no other nomination, a vote was held. The results were as follows:

PAL-MAR WATER CONTROL DISTRICT
RECONVENED LANDOWNERS' MEETING
JULY 13, 2023

For Commissioner Marino to be Chair of Landowners' Meeting: 11,589 votes

For Tammy Crowe to be Chair of Landowners' Meeting: 2,664 votes

For Kevin Cutting to be Chair of Landowners' Meeting: 1 vote

The results of the election are that Commissioner Marino will be Chair for the Landowners' Meeting.

F. ELECTION OF SECRETARY FOR LANDOWNERS' MEETING

Commissioner Heard nominated that Mr. McElligott serve as the Recording Secretary for the Landowners' Meeting.

There being no other nominations, Mr. McElligott was elected as the Recording Secretary for the meeting by acclamation.

G. APPROVAL OF MINUTES

1. June 27, 2022, Landowners' Meeting Minutes

The June 27, 2022, Landowners' Meeting Minutes were then approved unanimously as presented following a motion from Commissioner Heard and seconded by Mr. Gazza.

2. August 22, 2022, Reconvened Landowners' Meeting Minutes

The August 22, 2022, Reconvened Landowners' Meeting Minutes were then approved unanimously as presented following a motion from Commissioner Heard and seconded by Mr. Gazza.

H. ELECTION OF SUPERVISORS

1. Determine Number of Voting Units

Mr. McElligott noted that the main purpose of the Landowners' Meeting is to elect a Supervisor for a three-year term of the seat most recently held by Bob Berman.

Mr. McElligott read the total number of votes totaled 14,254.

The votes are represented as follows:

PAL-MAR WATER CONTROL DISTRICT
RECONVENED LANDOWNERS' MEETING
JULY 13, 2023

Landowner	Acres/Votes
Lew Lolmaugh	1
Sarah Heard (Martin County Proxy)	571
Sarah Heard (SFWMD Proxy)	10,723
Kevin Cutting	1
Ralph Lamb	1
Maria Marino (Palm Beach County Proxy)	295
Zach Gazza (Multiple Proxies)	2,581
Zach Gazza (Personal)	14
Ricardo Castro	1
August Zoratti	1
James Lynch	1
Tred Rissacher	1
Gina Hartley	2
John Gallicchio	1
Thomas Campbell	1
Tammy Crowe	1
Alex Graham	1
Corey Beaton	52
Edward Elliott	1
Brian Walters	1
Steve Klisus	2
Tommy Huskins	1
Total	14,254

2. Nomination of Candidates

Mr. McElligott called for nominations of candidates for the three-year term.

Commissioner Heard nominated Kevin Cutting.

Mr. Gazza nominated himself, Zach Gazza.

3. Casting of Ballots

Mr. McElligott asked the room if they were comfortable casting ballots by a show of hands. There was consensus that this was acceptable.

4. Ballot Tabulations

PAL-MAR WATER CONTROL DISTRICT
RECONVENED LANDOWNERS' MEETING
JULY 13, 2023

Mr. McElligott announced the ballot results as follows:

Candidate	Acres/Votes
Kevin Cutting	
Sarah Heard (Martin County Proxy)	571
Sarah Heard (SFWMD Proxy)	10,723
Maria Marino (Palm Beach County Proxy)	295
Kevin Cutting	1
Ralph Lamb	1
Total Votes Received for Kevin Cutting	11,591
Zach Gazza	
Lew Lolmaugh	1
Zach Gazza (proxies)	2,581
Zach Gazza (personal)	14
Ricardo Castro	1
August Zoratti	1
James Lynch	1
Tred Rissacher	1
Gina Hartley	2
John Gallicchio	1
Thomas Campbell	1
Tammy Crowe	1
Alex Graham	1
Corey Beaton	52
Edward Elliott	1
Brian Walters	1
Steve Klisus	2
Tommy Huskins	1
Total Votes Received for Zach Gazza	2,663
Total Votes Received	14,254

PAL-MAR WATER CONTROL DISTRICT
RECONVENED LANDOWNERS' MEETING
JULY 13, 2023

5. Certification of the Results

After announcing the tabulation of the votes, Mr. McElligott explained that it is now time to certify the results.

There was a **motion** by Commissioner Heard, with a second by Commissioner Marino, to certify the results of the election. That **motion** passed.

Mrs. Viator asked if there are any objections to the Certification of the Results. There were no objections.

I. OTHER BUSINESS

1. Receive Treasurer's Report

Mr. McElligott presented the Annual Treasurer's Report that was in the agenda package noting that the District collected 207% of budgeted revenues and spent 159% of the budgeted expenses from the previous year resulting in a next excess of \$62,427 for the previous fiscal year.

The Landowners received the report with no additional questions or comments.

2. Receive Engineer's Report

Mr. Higgins presented the Annual Engineer's Report that was in the meeting book. Mr. Higgins pointed out that the report states the purpose of Pal-Mar WCD is to manage surface water within the District for some useful purposes as defined by Florida Statutes Chapter 298 and the Special Act creating the District. Mr. Higgins also commented that Pal-Mar WCD continues to participate in FDEP BMAP program, and that there is not anything different Pal-Mar WCD needs to do different from what they are doing to improve water quality. Mr. Higgins did note that as a result of comments from Commissioner Marino last year, Mr. Higgins did include notes on potential illegal activity happening within Pal-Mar WCD by private landowners. Mr. Higgins also updated the landowners that the Loxahatchee River Restoration Project is in the survey, research, and testing phase. Mr. Higgins also updated the Board on continued discussion regarding access off Beeline Highway. Mr. Higgins also mentioned the ongoing conversation regarding the gates located both on the perimeter and internal parts of the District. Mr. Higgins also commented that litigation between Martin County, SFWMD and Hobe St. Lucie CD has been settled and payment of delinquent assessments has begun. Next Mr. Higgins commented on the continued research into possible flooding along the border of the Beeline Highway. Finally, Mr. Higgins stated that there continues to be good communication between Pal-Mar WCD and FWC.

PAL-MAR WATER CONTROL DISTRICT
RECONVENED LANDOWNERS' MEETING
JULY 13, 2023

Mr. Lolmaugh pointed out that in Mr. Higgins report he mentioned the payment of back taxes when referring to the litigation with SFWMD, and that the term taxes should be assessments.

The Landowners received the report with no additional questions or comments.

3. Consider Approval of Payment for Supervisors

Mr. McElligott explained that each year at the Landowners' Meeting the Landowners decide if the Board members should be paid for their time attending the Board meetings. Mr. McElligott reminded everyone that by statute, Board Members are allowed to be paid. As practice, the Pal-Mar WCD as both accepted payment and not accepted any payments throughout the years. Commissioner Heard asked what the Board is currently doing. Mr. McElligott said the Board is currently not accepting any payment. Commissioner Hear stated we should keep the current policy in place. Consensus was to continue on with no payments.

J. LANDOWNERS' COMMENTS

Landowner TJ Mansel stated he feels the biggest concern regarding flooding is from the weir on the canal on the border of the Culpepper property.

Landowner Tammy Crowe asked if roads would start to be maintained now that we have received back assessments from Martin County and SFWMD. Mr. McElligott stated that technically, there are no roads within Pal Mar WCD. He also commented that yes, the District had halted maintenance activity when Martin County and SFWMD stopped paying assessments, and now the Board is starting those maintenance activity back up, specifically the mowing Pal-Mar WCD used to do on an annual basis. Ms. Crowe clarified that she was asking more about maintaining the dirt on the levy coming off gate 1 for landowner access. Mr. Lolmaugh explained that Pal-Mar WCD was only mowing before, not maintaining the levy and canal banks in that manner. Mr. Lolmaugh stated that those conversations would have to start happening going forward at regular Board meetings.

K. ADJOURNMENT

There being no further business for the Landowners' Meeting, there was a **motion** to adjourn at 9:32 am by Commissioner Heard, with a second by Mr. Lolmaugh. The **motion** passed.

Secretary/Assistant Secretary

Chair/Vice-Chair

LANDOWNER PROXY
PAL-MAR WATER CONTROL DISTRICT
LANDOWNERS' MEETING

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ ("Proxy Holder") for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Pal-Mar Water Control District to be held on June 17, 2024 at 11:15 a.m. at the John F. and Rita M. Armstrong Wing of the Blake Library located at 2351 SE Monterey Road, Stuart, Florida 34996. and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may be considered at said meeting including, but not limited to the Board of Supervisors. Said Proxy Holder may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may be legally considered at said meeting.

This proxy is to continue in full force and effect from the hereof until the conclusion of the above noted landowners' meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the annual meeting prior to the Proxy Holder exercising the voting rights conferred herein.

Printed Name of Legal Owner

Signature of Legal Owner

Date

Parcel Description*

of Acres

* Insert in the space above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. [If more space is needed, identification of Parcels owned may be incorporated by reference to an attachment hereto.]

Pursuant to section 298 Florida Statutes (2023), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto.

TOTAL NUMBER OF AUTHORIZED VOTES: _____

Please note that each eligible acre of land or fraction thereof is entitled to only one vote, for example, a husband and wife are together entitled to only one vote per their residence if it is located on one acre or less of real property.

If the Legal Owner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto. (e.g. bylaws, corporate resolution, etc.)

BALLOT

BALLOT # _____

PAL-MAR
WATER CONTROL DISTRICT
LANDOWNERS' MEETING

ELECTION OF BOARD SUPERVISORS

JUNE 17, 2024

The undersigned certifies that he/she is the owner (____) or duly authorized **representative of lawful proxy of an owner** (____) of land in the **Pal-Mar Water Control District**, constituting _____ acre(s) and hereby casts up to the corresponding number of his/her vote(s) for the following candidate/candidates to hold the above-named open position:

Name of Candidate

Number of Votes

Signature: _____

Printed Name: _____

Street Address or Tax Parcel Id Number for your Real Property:

June 17, 2024

Pal Mar Water Control District Treasurer's Report For Annual Landowners Meeting

The fund balance for the Pal Mar Water Control District at the close of Fiscal Year 2021/2022 (September 30, 2022) was \$1,951,937.

The fund balance for the Pal Mar Water Control District at the close of Fiscal Year 2022/2023 (September 30, 2023) was \$1,997,065.

The following table illustrates Fiscal Year 2022/2023 revenues and expenditures budgeted versus actuals:

	Budgeted	Actual	Percentage
Revenue	\$207,998	\$282,526	135%
Expenditures	\$207,998	\$237,398	115%
Excess/(Shortfall)	\$0	\$45,128	

Special District Services, Inc.

RECEIVE ENGINEER'S REPORT

**TO BE DISTRIBUTED
UNDER SEPARATE COVER**

AGENDA
PAL MAR WATER CONTROL DISTRICT
John F. and Rita M. Armstrong Wing – Blake Library
2351 SE Monterey Road
Stuart, Florida 34996
REGULAR BOARD MEETING
June 17, 2024
11:15 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 20
- C. Seat New Board Members
- D. Administer Oath of Office & Review Board Member Responsibilities and Duties
- E. Establish Quorum
- F. Election of Officers
 - Chairman
 - Vice Chairman
 - Secretary/Treasurer
 - Assistant Secretaries
- G. Additions, Deletions, or Modifications to Agenda
- H. Approval of Minutes
 - 1. April 4, 2024 Regular Board Meeting.....Page 22
- I. Old Business
- J. New Business
 - 1. Consider Resolution No. 2024-01 – Adopting a Fiscal Year 2024/2025 Budget.....Page 28
 - 2. Consider Resolution No. 2024-02 – Adopting a Fiscal Year 2024/2025 Meeting Schedule.....Page 33
 - 3. Discussion Regarding RFQ for Surveying Services
- K. Status Report
 - 1. Legal – Status Report
 - 2. Engineer – Status Report
 - 3. District Manager - Status Report
 - 4. Field Maintenance – Status Report
 - 5. Security – Status Report
- L. Administrative Matters
 - 1. Financial Report.....Page 35
 - 2. Consider Invoices.....Page 36
- M. Landowner Items
- N. Comments from the Public for Items Not on the Agenda
- O. Board Member Comments
- P. Adjourn

LOCALiQ

The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune
News Herald | The Palm Beach Post
Northwest Florida Daily News

PO Box 631244 Cincinnati, OH 45263-1244

AFFIDAVIT OF PUBLICATION

laura archer
Pal-Mar Water Control District
2501 Burns RD # A
Palm Beach Gardens FL 33410-5207

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the Palm Beach Post, published in Palm Beach County, Florida; that the attached copy of advertisement, being a Govt Public Notices, was published on the publicly accessible website of Palm Beach County, Florida, or in a newspaper by print in the issues of, on:

05/28/2024, 06/04/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 06/04/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$582.92
Tax Amount: \$0.00
Payment Cost: \$582.92
Order No: 10205972
Customer No: 736988
PO #: 6-17-24 PHN

of Copies:
1

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance

PAL MAR WATER CONTROL DISTRICT NOTICE OF LANDOWNERS' MEETING AND REGULAR BOARD MEETING

NOTICE IS HEREBY GIVEN that the Annual Landowners' Meeting and a Regular Board Meeting of the Pal Mar Water Control District (the "District") will be held at 11:15 a.m., or as soon thereafter as can be heard, on June 17, 2024, in the John F. and Rita M. Armstrong Wing of the Blake Library located at 2351 SE Monterey Road, Stuart, Florida 34996.

The primary purpose of the Landowners' Meeting is the election of Supervisor(s) for the District. The purpose of the Regular Board Meeting is to transact any business to come before the Board.

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request of the office of the District Manager, Special District Services, Inc., 2501A Burns Road, Palm Beach Gardens, Florida 33410. At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person to be elected to the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting the landowners shall select a person to serve as the meeting Chair and who shall conduct the meeting.

A copy of the Agendas for these meetings may be obtained from the District's website (www.palmarwcd.org) or by contacting the District Manager at 561-630-4922 and/or toll free at 1-877-737-4922. The meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at 561-630-4922 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the meetings.

Meetings may be cancelled from time to time without advertised notice.

Pal Mar Water Control District
www.palmarwcd.org
10205972 528 6/4/24

RYAN SPELLER
Notary Public
State of Wisconsin



Florida

PO Box 631244 Cincinnati, OH 45263-1244

GANNETT

AFFIDAVIT OF PUBLICATION

Laura Archer
Pal Mar Improvement
Special District Services Inc
2501 Burns RD # A
Palm Beach Gardens FL 33410-5207

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the Indian River Press Journal/St Lucie News Tribune/Stuart News, newspapers published in Indian River/St Lucie/Martin Counties, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Public Notices, was published on the publicly accessible websites of Indian River/St Lucie/Martin Counties, Florida, or in a newspaper by print in the issues of, on:

05/28/2024, 06/04/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 06/04/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost:	\$346.96	
Tax Amount:	\$0.00	
Payment Cost:	\$346.96	
Order No:	10207560	# of Copies:
Customer No:	1126020	1
PO #:		

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KAITLYN FELTY
Notary Public
State of Wisconsin

PAL MAR WATER CONTROL DISTRICT NOTICE OF LANDOWNERS' MEETING AND REGULAR BOARD MEETING

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Pal Mar Water Control District
www.palmarwcd.org
Pub: May 28 & June 4, 2024
TCN10207560

PAL MAR WATER CONTROL DISTRICT
REGULAR BOARD MEETING
April 4, 2024

A. CALL TO ORDER

District Manager Michael McElligott called the April 4, 2024, Regular Board Meeting of the Pal Mar Water Control District to order at 9:31 a.m. in the Martin County Commission Chambers, 2401 SE Monterey Road, Stuart, Florida 34996.

B. PROOF OF PUBLICATION

District Manager Michael McElligott offered Proof of Publication which showed that notice of the Regular Board Meeting had been published in *The Palm Beach Post* and in *The Stuart News* on 9/25/2023, as legally required.

C. ESTABLISH QUORUM

A quorum was established with the following attendees:

Commissioner Maria Marino	Present
Commissioner Sarah Heard	Present
George Stokus	Present
Kevin Cutting	Present
Lewis Lolmaugh	Absent

Also, in attendance were staff members:

District Manager Michael McElligott	Special District Services, Inc
General Counsel Ruth Holmes	Torcivia, Donlon, Goddeau & Rubin, P.A.
District Engineer Bob Higgins	Higgins Engineering
TJ Mansell	TJ Mansell Land Management

Also, in attendance were several landowners and members of the public.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. APPROVAL OF MINUTES

1. March 7, 2024, Regular Board Meeting

The March 7, 2024, Regular Board Meeting minutes were presented. Commissioner Marino stated that while she was not present for the prior meeting, she did watch the recording of the meeting and has a few corrections she would like to be reflected in the

PAL MAR WATER CONTROL DISTRICT
REGULAR BOARD MEETING
April 4, 2024

minutes. First, on page 2, under New Business, under the Policy and Procedures item, a statement by District Attorney, Mrs. Holmes, that the legal structures on the works of the Pal-Mar WCD should be maintained by Pal-Mar WCD and anything else outside the works of the District would be under the purview of the counties. This comment should be added to the minutes, as Mrs. Holmes was specific about it. Second, under New Business, regarding the RFQ item, the minutes reflect that the Board asked to remove 3 bullet points in the RFQ. This needs to be corrected to say that the Board clarified bullet point # 3 of the criteria, not 3 bullet points. Third, Mr. Cuttings' comments about water quality concerns related to camps in Pal-Mar WCD was not reflected in the minutes and should be added to it as it is a valid concern brought up by one of the Board members. Finally, regarding the easement maps included in the packet, it was stated at the meeting that these maps should not be accepted as absolute truth, and that statement needs to be reflected in the minutes.

A **motion** was then made by Mr. Stokus, with a second from Commissioner Heard, to approve the minutes as amended by Commissioner Marino's recommendations. The **motion** carried 4-0.

F. OLD BUSINESS

There were no old business items to come before the board.

G. NEW BUSINESS

1. Discussion on Adopting New Policies and Procedures for the Pal-Mar WCD

Mr. McElligott explained that the handout is a resolution that the Board would use to approve the Policy and Procedures which are in the book. The resolution was not available at the time the books were printed so it is a separate handout. Mrs. Holmes then went over the Policy and Procedure document in the meeting materials. She explained that she did use some of the items from the Policy and Procedures document found from 1991, however she stated that she does not believe that one was ever formally adopted. She also incorporated items from the 2 counties Policy and Procedure's, and also items from other special districts around the state. Mrs. Holmes that went over some changes that were made based on suggestions from counties. Mr. Cutting asked about including Policy and Procedures for how the landowners should use the Works of the District. Mr. Cutting would also like to have the engineer update the "Purpose" language on the annual engineer's report presented at the annual Landowners meeting to be more specific. There was some Board discussion, and the consensus of the Board was that the Board should bring back a Policy and Procedure document to specifically address landowners use of the District works at a later date, possibly when some of the existing county lawsuits are settled, and that it should not hold up approving the current document.

PAL MAR WATER CONTROL DISTRICT
REGULAR BOARD MEETING
April 4, 2024

Following the discussion, there was a **motion** by Mr. Stokus, with a second from Commissioner Heard, to adopt resolution 2024-01, Adopting the Updated Policy and Procedures Manual as presented. That **motion** passed **4-0**.

2. Discussion Regarding District Maps for District Website

Mr. Higgins went over the 3 maps in the meeting materials. There was discussion regarding all 3. After the discussion Mr. Stokus stated that he feels the 3rd map was the best of the options to add to the Pal-Mar WCD website.

A **motion** made by Mr. Stokus, seconded by Commissioner Heard, to add the 3rd map presented, the map on page 24 of the meeting book, and only that map, to the Pal-Mar WCD website. The **motion** carried **4-0**.

3. Discussion Regarding Off Duty Detail at Pal-Mar WCD

Commissioner Hear, Commissioner Marino and Mr. Stokus discussed how there would be crossover between any Pal-Mar WCD security detail and code enforcement departments from the two counties, and that both counties are currently looking into it. FWC Officer Hudson who put forth the proposal was present and spoke to company's availability. Commissioner Heard asked if we currently have a good map to give Officer Hudson. Mr. Higgins said we do have good maps available now, but we will have a better map done once the work the Board currently has out for RFQ is completed. Mr. Cutting asked about issuing trespassing citations, and Officer Hudson said he would want to have the survey that the District has out for RFQ for trespassing issues. Officer Hudson said that he would be looking to the Board for direction on what items they would be looking for the officers to concentrate on, but reminded the Board that when it comes to issuing warnings or citations, those are at the officer's discretion. Commissioner Marino asked about official speed limits in Pal-Mar WCD. No one at the meeting was aware of anything official, but Mrs. Holmes said she would look into it. There was discussion among the Board, and the general consensus was that the program with MCSO went well, so they should move forward with this new agreement with Officer Hudson.

A **motion** was made by Commissioner Heard, with a second by Mr. Stokus, to approve the proposal by Officer Hudson for Pal-Mar WCD security detail and to start off at 20 hours per week. The **motion** passed **4-0**.

The Board also asked to add to future agendas a security status report to be given by Officer Hudson.

H. STATUS REPORTS

PAL MAR WATER CONTROL DISTRICT
REGULAR BOARD MEETING
April 4, 2024

1. Legal – Status Report

Discussion Regarding Required Ethics Training

Mr. McElligott and Mrs. Holmes explained that due to statute changes, the Board members will now be required to complete 4 hours of ethics training annually, starting this year. Mr. McElligott informed the Board that there are currently 2 links on the SDS, Inc. website for free videos that will meet this requirement. Mrs. Holmes informed the Board that her firm does in person presentations that qualify, but reminded the Board that with multiple Board members present, the presentation would need to be advertised like a regular meeting.

2. Engineer – Status Report

Mr. Higgins informed the Board that this year's BMAP program concluded this week. Mr. Higgins did report as part of the BMAP program that there has been some landowner destruction of wetlands in Pal-mar WCD. There is nothing further for Pal-Mar WCD to do at this time regarding the BMAP program this year. Mr. Cutting commented that he has see landowners creating small rivers and ditches on their own property that compromise the wetlands. Mr. Higgins explained that on the private property, that would have to be SFWMD to go out and enforce any action on that type of activity. There was also discussion about potential future water quality issues, which would have to be handled by DEP. Mr. Higgins explained that currently Pal-Mar WCD has some of the prettiest water, but there is no formal testing being done. Mrs. Holmes commented that these are things being done on private land, and even if this water eventually makes it wat to Pal-Mar WCD structures, it does not mean the Pal-Mar WCD is facilitating the private landowner activity.

3. District Manager Report

Mr. McElligott had nothing additional that was not already part of an existing agenda item.

4. Field Maintenance Report

Mr. Mansell informed the Board that the mower had some equipment break that is currently being fixed. As soon as it is fixed, the mowing should be done within a few days. Mr. Mansell showed some pictures of private lands with a new fence and a cut into the berm. Mr. Stokus asked Mr. Mansell to get GPS coordinates of violations he sees and give them to Martin County Code Enforcement. Mr. Mansell also showed some pictures of the mowing progress. Mr. Mansell also informed the Board that he has a guy coming out to give a quote on some rip rap for the canal wash outs he has shown picture of before.

PAL MAR WATER CONTROL DISTRICT
REGULAR BOARD MEETING
April 4, 2024

I. ADMINISTRATIVE MATTERS

1. Financial Report

Mr. McElligott pointed out the financial report in the Board book. There was no action required.

2. Consider Invoices

Mr. McElligott presented the invoices in the book. The invoices were then approved, as presented, on a **motion** made by Mr. Stokus, seconded by Commissioner Heard, and the **motion** carried 4-0.

J. LANDOWNER ITEMS

Mr. Gazza commented that he sent an email to the Board and Staff and noted that no one responded to his email or placed an item on the agenda about it. Mr. Gazza then discussed crossings that are pointed out in the Water Control Plan, but not currently installed. Mr. Gazza stated that if we are to follow the Water Control Plan these crossings should be installed. Mr. Gazza also commented that the pictures of the fence shown by Mr. Mansell are of a fence on his land that is on a section line. Mr. Gazza then also discussed the drainage easement at that location and which properties are draining into it and some of which are outside Pal-Mar WCD. Mr. Gazza also commented that he thinks it is a good idea to alert Martin County code enforcement of issues, but questioned how Martin County code enforcement will get out to the locations. Mr. Cutting asked Mr. Gazza if he knew the language of the easement regarding the drainage discussed. Mr. Gazza said the language in the easement is “Ingress Egress Drainage & Utilities”. Mr. Cutting asked if the drainage part is incidental drainage? Mr. Gazza did not have it in front of him, so he was not sure.

K. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the Public.

L. BOARD MEMBER COMMENTS

Mr. Cutting asked if lands draining from outside the Pal-Mar WCD boundary are considered to be getting a service. Mr. Higgins said he would need to check with SFWMD to see if they permitted this drainage, which would be a faux pas. In the case of Mr. Beaton, SFWMD permitted to allow the drainage, so Pal-Mar WCD does not charge for it like a service. Mr. Cutting also commented that during this next 5-year review of the Water Control Plan we need to look at if the Pal-Mar WCD structures in place are

PAL MAR WATER CONTROL DISTRICT
REGULAR BOARD MEETING
April 4, 2024

best for preserving the land in its current state, both physically and from a liability standpoint.

Mr. Stokus commented that we currently have an RFQ out for a survey. Once we get the actual survey back, then it would be appropriate to look into the Water Control Plan issues.

Mr. Higgins clarified that the 5-year review, which is also called a facility report, is typically done to capture new infrastructure since the last review, but since Pal-Mar WCD has not installed new infrastructure in so long, the facility reports were not necessary.

Commissioner Marino commented that we currently have the RFQ for the survey out and we should wait for that to come back before taking on any new projects. The survey will be a big step in the right direction.

M. ADJOURNMENT

There being no further business to come before the Board, at 10:55 am the meeting was adjourned on a **motion** made by Mr. Stokus, seconded by Commissioner Heard, and the **motion** carried **4-0**.

Secretary/Assistant Secretary

Chair/Vice-Chair

RESOLUTION NO. 2024-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PAL-MAR WATER CONTROL DISTRICT APPROVING A BUDGET FOR FISCAL YEAR 2024/2025; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (“Board”) of the Pal-Mar Water Control District (“District”) is required by Chapter 298, *Florida Statutes*, to approve a Budget for each fiscal year; and,

WHEREAS, the Budget for Fiscal Year 2024/2025 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PAL-MAR WATER CONTROL DISTRICT THAT:

Section 1. The Budget for Fiscal Year 2024/2025 attached hereto as Exhibit “A” is approved and adopted.

PASSED, ADOPTED and EFFECTIVE this 17th day of June, 2024.

ATTEST:

**PAL-MAR WATER
CONTROL DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairman/Vice Chairman

Pal Mar
Water Control District

**Proposed Budget
Fiscal Year 2024/2025
October 1, 2024 - September 30, 2025**

CONTENTS

- I PROPOSED BUDGET**
- II DETAILED PROPOSED BUDGET**

PROPOSED BUDGET
PAL MAR WATER CONTROL DISTRICT
FISCAL YEAR 2024/2025
OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR 2024/2025 ANNUAL BUDGET
REVENUES	
O & M Assessments	195,638
Other Income	0
Uncollectable Assessments	0
Interest Income	2,400
	0
TOTAL REVENUES	198,038
EXPENDITURES	
Engineering	35,000
Engineering Survey	20,000
Management	36,000
Legal	60,000
Assessment Roll	5,000
Audit Fees	4,200
Insurance	8,000
Legal Advertising	3,000
Miscellaneous	7,500
Postage	2,000
Office Supplies	2,000
Website Management	1,500
Dues & Subscriptions	175
Maintenance Contingency	0
Miscellaneous Maintenance	20,000
Mowing	100,000
Security	120,000
Security Detail	20,000
Contingency (Legal - Extraordinary)	1,500
TOTAL EXPENDITURES	445,875
REVENUES LESS EXPENDITURES	(247,837)
County Appraiser & Tax Collector Fee	(3,913)
Discounts For Early Payments	(7,826)
EXCESS/ (SHORTFALL)	(259,576)
Carryover From Prior Year	259,576
NET EXCESS/ (SHORTFALL)	\$ -

Note: Projected Cashflow (Including State Board Of Administration Investment Fund)
As Of 9-30-24 is \$1,800,000.

FY 2024/2025 Projected Assessment Rate is \$9.00 Per Acre (\$9.00 Per Acre In 2023/2024).
Current Estimated Assesable Acres is 21,740.

DETAILED PROPOSED BUDGET
PAL MAR WATER CONTROL DISTRICT
FISCAL YEAR 2024/2025
OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR 2022/2023 ACTUAL	FISCAL YEAR 2023/2024 ANNUAL BUDGET	FISCAL YEAR 2024/2025 ANNUAL BUDGET	COMMENTS
REVENUES				
O & M Assessments	1,905,817	195,638	195,638	Expenditures Less Interest/.94
Other Income	0	0	0	
Uncollectable Assessments	0	0	0	
Interest Income	43,771	480	2,400	Projected At \$200 Per Month
TOTAL REVENUES	1,949,588	\$ 196,118	\$ 198,038	
EXPENDITURES				
Engineering	42,133	28,000	35,000	Fiscal Year 23/24 Expenditure Through Feb 24 Was \$15,005
Engineering Survey	0	0	20,000	Engineering Survey
Management	36,000	36,000	36,000	\$3,000 Per Month
Legal	60,650	60,000	60,000	Fiscal Year 23/24 Expenditure Through March 24 Was \$33,590
Assessment Roll	5,000	5,000	5,000	Assessment Roll Preparation
Audit Fees	4,000	4,100	4,200	\$100 Increase From 2023/2024 Budget
Insurance	6,291	8,300	8,000	Insurance Estimate
Legal Advertising	4,239	2,500	3,000	\$500 Increase From 2023/2024 Budget
Miscellaneous	3,561	7,500	7,500	Miscellaneous
Postage	1,385	2,000	2,000	No Change From 2023/2024 Budget
Office Supplies	508	2,000	2,000	No Change From 2023/2024 Budget
Website Management	1,500	1,500	1,500	No Change From 2023/2024 Budget
Dues & Subscriptions	175	175	175	No Change From 2023/2024 Budget
Maintenance Contract	12,000	0	0	Line Item Eliminated
Miscellaneous Maintenance	12,663	20,000	20,000	Miscellaneous Maintenance
Mowing	32,880	100,000	100,000	Mowing
Security	0	60,000	120,000	Security
Security Detail	0	0	20,000	Security Detail
Contingency (Legal - Extraordinary)	1,721	3,000	1,500	\$1,500 Decrease From 2023/2024 Budget
TOTAL EXPENDITURES	224,706	\$ 340,075	\$ 445,875	
REVENUES LESS EXPENDITURES	1,724,882	(143,957)	(247,837)	
County Appraiser & Tax Collector Fee	(11,558)	(3,913)	(3,913)	Two Percent Of Expected Assessment Roll
Discounts For Early Payments	(1,134)	(7,826)	(7,826)	Four Percent Of Expected Assessment Roll
EXCESS/ (SHORTFALL)	\$ 1,712,190	\$ (155,696)	\$ (259,576)	
CARRYOVER FROM PRIOR YEAR	0	155,696	259,576	Carryover From Prior Year
NET EXCESS/ (SHORTFALL)	\$ 1,712,190	\$ -	\$ -	

Note: Projected Cashflow (Including State Board Of Administration Investment Fund)
As Of 9-30-24 is \$1,800,000.

FY 2024/2025 Projected Assessment Rate is \$9.00 Per Acre (\$9.00 Per Acre In 2023/2024)
Current Estimated Assesable Acres is 21,740.

RESOLUTION NO. 2024-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PAL-MAR WATER CONTROL DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2024/2025 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the Pal-Mar Water Control District ("District") to establish a regular meeting schedule for fiscal year 2024/2025; and

WHEREAS, the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2024/2025 which is attached hereto and made a part hereof as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PAL-MAR WATER CONTROL DISTRICT, MARTIN COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are hereby adopted.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2024/2025 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

PASSED, ADOPTED and EFFECTIVE this 17th day of June, 2024.

ATTEST:

**PAL-MAR
WATER CONTROL DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

**PAL MAR WATER CONTROL DISTRICT
FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Pal Mar Water Control District will hold Regular Meetings at 9:30 a.m. in the Martin County Commission Chambers, Administrative Center, located at 2401 SE Monterey Road, Stuart, Florida 34996, (**unless otherwise noted**) on the following dates:

**October 3, 2024
November 7, 2024
December 5, 2024
January 9, 2025
February 6, 2025
March 6, 2025
April 3, 2025
May 1, 2025
June 5, 2025
July 10, 2025
August 7, 2025
September 4, 2025**

The June 5, 2025, Regular Meeting will take place at 10:00 a.m. in the Martin County Commission Chambers, Administrative Center, located at 2401 SE Monterey Road, Stuart, Florida 34996 and will also include the Landowners' Meeting.

The purpose of the meetings is to conduct any all business coming before the Board. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free 1-877-737-4922.

From time to time one or more Supervisors may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record. If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

PAL MAR WATER CONTROL DISTRICT

www.palmarwcd.org

PUBLISH: PALM BEACH POST XX/XX/XX

Pal Mar Water Control District
Budget vs. Actual
October 2023 through May 2024

	<u>Oct '23 - May 24</u>	<u>23/24 Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
363.100 • O & M Assessments	159,289.26	195,638.00	-36,348.74	81.42%
363.830 • Assessment Fees	-3,416.97	-3,913.00	496.03	87.32%
363.831 • Assessment Discounts	-6,083.66	-7,826.00	1,742.34	77.74%
369.401 • Interest Income	44,733.09	480.00	44,253.09	9,319.39%
369.403 • Carryover from Previous Year	0.00	155,696.00	-155,696.00	0.0%
Total Income	<u>194,521.72</u>	<u>340,075.00</u>	<u>-145,553.28</u>	<u>57.2%</u>
Gross Profit	194,521.72	340,075.00	-145,553.28	57.2%
Expense				
511.310 • Engineering	23,886.64	28,000.00	-4,113.36	85.31%
511.311 • Management Fees	24,000.00	36,000.00	-12,000.00	66.67%
511.315 • Legal Fees	39,109.50	60,000.00	-20,890.50	65.18%
511.318 • Assessment/Tax Roll	0.00	5,000.00	-5,000.00	0.0%
511.320 • Audit Fees	0.00	4,100.00	-4,100.00	0.0%
511.450 • Insurance	6,763.00	8,300.00	-1,537.00	81.48%
511.480 • Legal Advertisements	2,093.40	2,500.00	-406.60	83.74%
511.512 • Miscellaneous	1,940.90	7,500.00	-5,559.10	25.88%
511.513 • Postage and Delivery	58.58	2,000.00	-1,941.42	2.93%
511.514 • Office Supplies	728.25	2,000.00	-1,271.75	36.41%
511.515 • Website Management Fee	1,000.00	1,500.00	-500.00	66.67%
511.540 • Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
512.464 • Mowing	39,500.00	100,000.00	-60,500.00	39.5%
512.466 • Maintenance Contingency	0.00	0.00	0.00	0.0%
512.467 • Miscellaneous Maintenance	40,921.69	20,000.00	20,921.69	204.61%
512.468 • Contingency-Legal Extraordinary	0.00	3,000.00	-3,000.00	0.0%
512.469 • Security	0.00	60,000.00	-60,000.00	0.0%
Total Expense	<u>180,176.96</u>	<u>340,075.00</u>	<u>-159,898.04</u>	<u>52.98%</u>
Net Ordinary Income	<u>14,344.76</u>	<u>0.00</u>	<u>14,344.76</u>	<u>100.0%</u>
Net Income	<u><u>14,344.76</u></u>	<u><u>0.00</u></u>	<u><u>14,344.76</u></u>	<u><u>100.0%</u></u>

Bank Balance As Of 5/31/24	\$ 2,006,157.33
Investment Acct Balance As Of 5/31/24	\$ 45,469.33
Accounts Payable As Of 5/31/24	\$ 40,216.80
Accounts Receivable As Of 5/31/24	\$ -
Total Fund Balance As Of 5/31/24	\$ 2,011,409.86

Pal Mar Water Control District
Custom Transaction Detail Report
April 20 through June 7, 2024

	Type	Date	Num	Name	Memo	Debit	Credit
Legal Fees							
Torcivia, Donlon, Goddeau & Rubin, P.A.							
	Bill	04/30/2024	22231	Torcivia, Donlon, Goddeau & Rubin, P.A.	Inv# 22231 Professional Services April 2024		5,520.00
	Bill Pmt -Check	05/01/2024	1957	Torcivia, Donlon, Goddeau & Rubin, P.A.	Inv# 22125 Professional Services March 2024	8,610.00	
	Bill Pmt -Check	06/01/2024	1962	Torcivia, Donlon, Goddeau & Rubin, P.A.	Inv# 22231 Professional Services April 2024	5,520.00	
Total Torcivia, Donlon, Goddeau & Rubin, P.A.						14,130.00	5,520.00
Engineer Fees							
Higgins Engineering, Inc.							
	Bill	05/15/2024	2560	Higgins Engineering, Inc.	Inv # 2560 Engineer Services 03.16.24- 05.15.24		3,103.62
	Bill	05/31/2024	2533	Higgins Engineering, Inc.	Inv # 2533 Engineer Services 02.16.24-03.15.24		5,778.07
	Bill Pmt -Check	06/01/2024	1958	Higgins Engineering, Inc.		8,881.69	
Total Higgins Engineering, Inc.						8,881.69	8,881.69
Management Fees							
Special District Services, Inc.							
	Bill	04/30/2024	2024-0531	Special District Services, Inc.	Management Fees April 2024		3,553.94
	Bill Pmt -Check	05/01/2024	1955	Special District Services, Inc.	Management Fees April 2024	3,553.94	
	Bill	05/31/2024	2024-0667	Special District Services, Inc.	Management Fees May 2024		3,475.11
	Bill Pmt -Check	06/01/2024	1960	Special District Services, Inc.	Management Fees May 2024	3,475.11	
Total Special District Services, Inc.						7,029.05	7,029.05
Misc							
Anne M. Gannon							
	Bill	04/25/2024	FY 2024 Postage	Anne M. Gannon	Prorated Share of Tax Roll Postage Costs FY 2024		2.00
	Bill Pmt -Check	05/01/2024	1952	Anne M. Gannon	Prorated Share of Tax Roll Postage Costs FY 2024	2.00	
Total Anne M. Gannon						2.00	2.00
Gannett Florida LocalIQ							
	Bill Pmt -Check	05/01/2024	1953	Gannett Florida LocalIQ		2,093.40	
Total Gannett Florida LocalIQ						2,093.40	0.00
Hudson Protection Enterprise Inc							
	Bill	05/29/2024	0002	Hudson Protection Enterprise Inc	Inv # 0002 May 2024		11,250.00
	Bill Pmt -Check	06/01/2024	1959	Hudson Protection Enterprise Inc		20,000.00	
Total Hudson Protection Enterprise Inc						20,000.00	11,250.00
South Florida Bushog Service, Inc							
	Bill	04/22/2024	29006	South Florida Bushog Service, Inc	Inv#29006 Ditch Bank Mowing		39,500.00
	Bill Pmt -Check	05/01/2024	1954	South Florida Bushog Service, Inc	Inv#29006 Ditch Bank Mowing	39,500.00	
Total South Florida Bushog Service, Inc						39,500.00	39,500.00
T.J Mansell Land Management, LLC							
	Bill	04/29/2024	210908	T.J Mansell Land Management, LLC	Inv# 210908 Supervision of Field Maint April 2024 plus Reimburse		2,925.95
	Bill Pmt -Check	05/01/2024	1956	T.J Mansell Land Management, LLC	Inv# 210908 Supervision of Field Maint April 2024 p	2,925.95	
	Bill	05/30/2024	210909	T.J Mansell Land Management, LLC	Inv# 210909 Supervision of Field Maint May 2024		2,340.00
	Bill Pmt -Check	06/01/2024	1961	T.J Mansell Land Management, LLC	Inv# 210909 Supervision of Field Maint May 2024	2,340.00	
Total T.J Mansell Land Management, LLC						5,265.95	5,265.95
TOTAL						96,902.09	77,448.69