



**PAL-MAR
WATER CONTROL DISTRICT**

**REGULAR BOARD MEETING
JANUARY 9, 2025
9:30 A.M.**

**Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410**

**www.palmarwcd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile**

AGENDA
PAL MAR WATER CONTROL DISTRICT
Martin County Commission Chambers
Administrative Center
2401 SE Monterey Road
Stuart, FL 34996
REGULAR BOARD MEETING
January 9, 2025
9:30 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions, Deletions, or Modifications to Agenda
- E. Approval of Minutes
 - 1. November 7, 2024 Regular Board MeetingPage 3
- F. Old Business
- G. New Business
 - 1. Consider Selection of Professional Surveying Services.....Page 7
- H. Status Report
 - 1. Legal – Status Report
 - 2. Engineer – Status Report
 - 3. District Manager – Status Report
 - 4. Field Maintenance – Status Report
 - 5. Security – Status Report.....Page 8
- I. Administrative Matters
 - 1. Financial Report.....Page 10
 - 2. Consider Invoices.....Page 11
- J. Landowner Items
- K. Comments from the Public for Items Not on the Agenda
- L. Board Member Comments
- M. Adjourn

LOCALiQ

The Gainesville Sun | The Ledger
Daily Commercial | Ocala StarBanner
News Chief | Herald-Tribune
News Herald | The Palm Beach Post
Northwest Florida Daily News

PO Box 631244 Cincinnati, OH 45263-1244

AFFIDAVIT OF PUBLICATION

laura archer
Pal-Mar Water Control District
2501 Burns RD # A
Palm Beach Gardens FL 33410-5207

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the Palm Beach Post, published in Palm Beach County, Florida; that the attached copy of advertisement, being a Govt Public Notices, was published on the publicly accessible website of Palm Beach County, Florida, or in a newspaper by print in the issues of, on:

09/24/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 09/24/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost:	\$286.28	
Tax Amount:	\$0.00	
Payment Cost:	\$286.28	
Order No:	10585888	# of Copies:
Customer No:	736988	1
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THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

PAL MAR WATER CONTROL DISTRICT
FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE
NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Pal Mar Water Control District will hold Regular Meetings at 9:30 a.m. in the Martin County Commission Chambers, Administrative Center, located at 2401 SE Monterey Road, Stuart, Florida 34996, (**unless otherwise noted**) on the following dates:

October 3, 2024
November 7, 2024
December 12, 2024
January 9, 2025
February 6, 2025
March 6, 2025
April 3, 2025
May 1, 2025
June 5, 2025
July 10, 2025
August 7, 2025
September 4, 2025

The June 5, 2025, Regular Meeting will take place at 10:00 a.m. in the Martin County Commission Chambers, Administrative Center, located at 2401 SE Monterey Road, Stuart, Florida 34996 and will also include the Landowners' Meeting.

The purpose of the meetings is to conduct any all business coming before the Board. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free 1-877-737-4922.

From time to time one or more Supervisors may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

PAL MAR WATER CONTROL DISTRICT
www.palmarwcd.org
No.10585888

Sept. 24, 2024



Florida

PO Box 631244 Cincinnati, OH 45263-1244

GANNETT

AFFIDAVIT OF PUBLICATION

Laura Archer
Pal Mar Improvement
Pal Mar Water Control District C/O Special District Services Inc
2501 Burns RD # A
Palm Beach Gardens FL 33410-5207

PAL MAR WATER CONTROL DISTRICT
FISCAL YEAR 2024/2025
REGULAR MEETING SCHEDULE
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PAL MAR WATER CONTROL DISTRICT
www.palmarwcd.org
Pub: September 24, 2024
TCN10586255


STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the Indian River Press Journal/St Lucie News Tribune/Stuart News, newspapers published in Indian River/St Lucie/Martin Counties, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Public Notices, was published on the publicly accessible websites of Indian River/St Lucie/Martin Counties, Florida, or in a newspaper by print in the issues of, on:

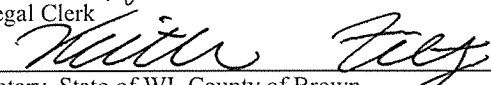
09/24/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 09/24/2024



Legal Clerk



Notary, State of WI, County of Brown

3.7.27

My commission expires

Publication Cost: \$154.88
Tax Amount: \$0.00
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Order No: 10586255 # of Copies:
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THIS IS NOT AN INVOICE!

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KAITLYN FELTY
Notary Public
State of Wisconsin

PAL MAR WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 7, 2024

A. CALL TO ORDER

Vice Chair George Stokus called the November 7, 2024, Regular Board Meeting of the Pal Mar Water Control District to order at 9:32 a.m. in the Martin County Commission Chambers, 2401 SE Monterey Road, Stuart, Florida 34996.

B. PROOF OF PUBLICATION

District Manager Andrew Karmeris offered Proof of Publication which showed that notice of the Regular Board Meeting had been published in *The Palm Beach Post* and in *The Stuart News* on 9/24/2024, as legally required.

C. ESTABLISH QUORUM

A quorum was established with the following attendees:

Commissioner Maria Marino	Absent
Commissioner Sarah Heard	Present
George Stokus	Present
Kevin Cutting	Present
Gene Whiting	Present

Also, in attendance were staff members:

District Manager Andrew Karmeris	Special District Services, Inc
General Counsel Ruth Holmes	Torcivia, Donlon, Goddeau & Rubin, P.A.
TJ Mansell	TJ Mansell Land Management

Also, in attendance were several landowners and members of the public.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. APPROVAL OF MINUTES

1. September 5, 2024, Regular Board Meeting

The September 5, 2024, Regular Board Meeting minutes were presented.

A **motion** was then made by Commissioner Heard, with a second from Mr. Whiting, to approve the minutes as amended. The **motion** carried **4-0**.

PAL MAR WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 7, 2024

F. OLD BUSINESS

There were no old business items to come before the board.

G. NEW BUSINESS

1. Consider Selection of Professional for Surveying Services

Mr. Stokus stated that Commissioner Marino would like to present for this agenda item and Mr. Karmeris informed the Board that Mr. Higgins was not present and has not had a chance to review this item as he was in an accident.

There was a **motion** by Commissioner Heard, seconded by Mr. Cutting, to move this item to the next meeting's agenda. That **motion** passed 4-0.

2. Consider Resolution No. 2024-06 – Adopting a Fiscal Year 2023/2024 Amended Budget

Mr. Karmeris presented the amended budget and explained the process to the Board.

There was a motion by Commissioner Heard, seconded by Mr. Whiting approving Resolution No. 2024-06 – Adopting a Fiscal Year 2023/2024 Amended Budget. That **motion** passed 4-0.

H. STATUS REPORT

1. Legal – Status Report

Ms. Holmes addressed the request from the Board on whether the District has an obligation to repair washouts that occur on district owned property. Ms. Holmes stated that the short answer is yes so long as the benefit is not for one or two property owners only. A determination would have to be made on whether the repair would serve a public purpose or just to one or two property owners. It would need to be reviewed on a case-by-case basis. Mr. Cutting asked if the District was obliged to protect those private properties from misuse in any way such as notifications, signage, etc. Ms. Holmes stated that the district was not obligated.

Ms. Holmes also mentioned that the deadline for the 4-hour ethics training requirement is December 31st.

PAL MAR WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 7, 2024

2. Engineer – Status Report

There was no engineer report today.

3. District Manager – Status Report

There was no report today.

4. Field Maintenance – Status Report

Mr. Mansell went over the photos he presented to the Board and discussed a few washouts. He also discussed the aftermath of the hurricanes that went through the area. He stated that he has been doing a lot of cutting and tree trimming out in the area. Commissioner Heard asked if it was quiet out there now that everything is so wet. Mr. Mansell said he hasn't seen many people, but it is hunting season now. Mr. Cutting asked how the general wear and tear on the canal is. Mr. Mansell said just some washouts. Mr. Cutting asked what he does with debris once he cuts it, Mr. Mansell said he just gets it off the pathways but does not haul it off.

5. Security – Status Report

Mr. Hudson was not present today but will be at the January meeting to present his report.

I. AUDITOR SELECTION COMMITTEE

Mr. Karmeris presented staff's rationale and recommendation to select the current auditor Grau and Associates.

A **motion** was then made by Commissioner Heard, with a second from Mr. Whiting, adopting staff's rankings with Grau and Associates as the top ranked respondent. The **motion** carried **4-0**.

A **motion** was then made by Commissioner Heard, with a second from Mr. Cutting, to select Grau and Associates as the auditor for Fiscal Years 2024, 2025, 2026 with an option for two additional years. The **motion** carried **4-0**.

J. ADMINISTRATIVE MATTERS

a. Financial Report

Mr. Karmeris pointed out the financial report in the Board book. There was no action required.

PAL MAR WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 7, 2024

b. Consider Invoices

Mr. Karmeris presented the invoices in the book. The invoices were then approved, as presented, on a **motion** made by Commissioner Heard, seconded by Mr. Whiting, and the **motion** carried **4-0**.

K. LANDOWNER ITEMS

There were no landowner items.

L. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public.

M. BOARD MEMBER COMMENTS

Commissioner Heard informed the Board of a settlement Martin County is close to approving that involves some land in PalMar WCD. The Board asked that staff contact John Maehl to give a presentation for the next PalMar WCD meeting.

Mr. Cutting mentioned a realtor's ad that he came across suggesting mitigation for development being allowed for land within PalMar WCD. A brief discussion ensued on the counties' wetland mitigation allowances.

The Board discussed the December meeting date and whether to hold that meeting. The Board agreed that at this time they plan to hold the December meeting.

N. ADJOURNMENT

There being no further business to come before the Board, at 10:01 am the meeting was adjourned by Mr. Stokus.

Secretary/Assistant Secretary

Chair/Vice-Chair

**CONSIDER SELECTION OF PROFESSIONAL
SURVEYING SERVICES**

**TO BE DISTRIBUTED
UNDER SEPARATE COVER**

Law Enforcement report of activity PWMD-October thru November 2024

TOTAL USERS ENCOUNTERED: 212

**TOTAL VERBAL WARNINGS, WRITTEN WARNINGS, AND
CITATIONS: 8**

RECKLESS DISCHARGE ENCOUNTERS: 0

OTHER SIGNIFICANT INCIDENTS:

- Officers assisted public with stuck UTVs
- Officers stopped out with a group of 15-20 individuals having a bonfire on adjacent private property however it was in close proximity to a levee in the SE corner of the East area. The fire was off the levee however individuals had parked blocking the levee and access to state property. The levee was cleared and no state law or alcohol violations were observed
- Issued a verbal warning to an individual with an ATV trailer at gate 8 for parking a trailer other than a horse trailer. The subject was advised he would have to bring the trailer into the Palmar gate 1 area and not park it on SFWMD property.
- Two subjects caught illegally entering Hungryland onto Palmar WMD right of way while hunting. Both subjects were in possession of illegal firearms and the violations were addressed by the officer on scene.
- Officers responded to a flipped vehicle in a canal. They responded to the area and found the vehicle on the northern most canal levee just west of the main N/S road. The officers inspected the inside of the vehicle for occupants. After a short amount of time MCSO showed up and stated they already went by the residence of the registered owner. The owner was not home, but called the deputy a short time later. The owner did not know her vehicle was in Palmar and she didn't drive it there. The deputy gave her options on reporting the vehicle stolen, if it was, or calling her insurance company. The owner came out later with a tow truck and the vehicle was removed from the canal and Palmar WMD right of way.

Law Enforcement report of activity PWMD-October thru November 2024



Veh

Summary:

Most of the public's reaction to FWC officers out there have been positive and welcoming to the continued work. We have not had any repeat offenders for violations and officers continue to use educational approaches.

Pal Mar Water Control District
Budget vs. Actual
October through December 2024

	<u>Oct - Dec 24</u>	<u>24/25 Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
363.100 · O & M Assessments	115,011.35	195,638.00	-80,626.65	58.79%
363.830 · Assessment Fees	-1,254.20	-3,913.00	2,658.80	32.05%
363.831 · Assessment Discounts	-4,596.64	-7,826.00	3,229.36	58.74%
369.400 · Other Income	2,606.25	0.00	2,606.25	100.0%
369.401 · Interest Income	199.04	2,400.00	-2,200.96	8.29%
369.403 · Carryover from Previous Year	0.00	259,576.00	-259,576.00	0.0%
Total Income	<u>111,965.80</u>	<u>445,875.00</u>	<u>-333,909.20</u>	<u>25.11%</u>
Gross Profit	111,965.80	445,875.00	-333,909.20	25.11%
Expense				
511.307 · Engineering Survey	0.00	20,000.00	-20,000.00	0.0%
511.310 · Engineering	860.00	35,000.00	-34,140.00	2.46%
511.311 · Management Fees	9,000.00	36,000.00	-27,000.00	25.0%
511.315 · Legal Fees	6,390.00	60,000.00	-53,610.00	10.65%
511.318 · Assessment/Tax Roll	0.00	5,000.00	-5,000.00	0.0%
511.320 · Audit Fees	0.00	4,200.00	-4,200.00	0.0%
511.450 · Insurance	7,034.00	8,000.00	-966.00	87.93%
511.480 · Legal Advertisements	2,074.36	3,000.00	-925.64	69.15%
511.512 · Miscellaneous	4,387.41	7,500.00	-3,112.59	58.5%
511.513 · Postage and Delivery	4.83	2,000.00	-1,995.17	0.24%
511.514 · Office Supplies	44.95	2,000.00	-1,955.05	2.25%
511.515 · Website Management Fee	375.00	1,500.00	-1,125.00	25.0%
511.540 · Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
512.464 · Mowing	0.00	100,000.00	-100,000.00	0.0%
512.467 · Miscellaneous Maintenance	4,778.50	20,000.00	-15,221.50	23.89%
512.468 · Contingency-Legal Extraordinary	0.00	1,500.00	-1,500.00	0.0%
512.469 · Security	30,500.00	140,000.00	-109,500.00	21.79%
Total Expense	<u>65,624.05</u>	<u>445,875.00</u>	<u>-380,250.95</u>	<u>14.72%</u>
Net Ordinary Income	<u>46,341.75</u>	<u>0.00</u>	<u>46,341.75</u>	<u>100.0%</u>
Net Income	<u>46,341.75</u>	<u>0.00</u>	<u>46,341.75</u>	<u>100.0%</u>

Bank Balance As Of 12/31/24	\$ 1,971,494.77
Investment Acct Balance As Of 12/31/24	\$ 46,717.98
Accounts Payable As Of 12/31/24	\$ 15,199.36
Accounts Receivable As Of 12/31/24	\$ 1,000.00
Total Fund Balance As Of 12/31/24	\$ 2,004,013.39

Pal Mar Water Control District
Custom Transaction Detail Report
October 29 through December 18, 2024

	Type	Date	Num	Name	Memo	Debit	Credit
Legal Fees							
Torcivia, Donlon, Goddeau & Rubin, P.A.							
	Bill	10/31/2024	22852	Torcivia, Donlon, Goddeau & Rubin, P.A.	Inv# 22852 Professional Services Oct 2024		6,390.00
	Bill Pmt -Check	11/01/2024	1989	Torcivia, Donlon, Goddeau & Rubin, P.A.	Inv# 22760 Professional Services Sept 2024	1,890.00	
	Bill Pmt -Check	12/01/2024	1997	Torcivia, Donlon, Goddeau & Rubin, P.A.	Inv# 22852 Professional Services Oct 2024	6,390.00	
Total Torcivia, Donlon, Goddeau & Rubin, P.A.						8,280.00	6,390.00
Engineer Fees							
Higgins Engineering, Inc.							
	Bill	10/30/2024	1023	Higgins Engineering, Inc.	Inv #1023 Engineer Services 09.16.24- 10.27.24		860.00
	Bill Pmt -Check	11/01/2024	1986	Higgins Engineering, Inc.	Inv # 2648 Engineer Services 07.16.24 through 09.1	1,521.45	
	Bill Pmt -Check	11/06/2024	1992	Higgins Engineering, Inc.	Inv #1023 Engineer Services 09.16.24- 10.27.24	860.00	
Total Higgins Engineering, Inc.						2,381.45	860.00
Management Fees							
Special District Services, Inc.							
	Bill	10/31/2024	2024-1440	Special District Services, Inc.	Management Fees Oct 2024		4,105.46
	Bill Pmt -Check	11/01/2024	1987	Special District Services, Inc.		5,155.46	
	Bill	11/30/2024	2024-1576	Special District Services, Inc.	Management Fees Nov 2024		6,581.73
	Bill Pmt -Check	12/01/2024	1995	Special District Services, Inc.	Management Fees Nov 2024	6,581.73	
Total Special District Services, Inc.						11,737.19	10,687.19
Misc							
Board of County Commissioner							
	Bill Pmt -Check	11/01/2024	1984	Board of County Commissioner	VC0000155837-30DYS	150.00	
Total Board of County Commissioner						150.00	0.00
Florida Commerce							
	Bill Pmt -Check	11/06/2024	1991	Florida Commerce	VOID: Invoice #90345 FY 2024//2025 Special Distric	0.00	
	Bill Pmt -Check	11/06/2024	1993	Florida Commerce	Invoice #90345 FY 2024//2025 Special District Fee	175.00	
Total Florida Commerce						175.00	0.00
Gannett Florida LocalIQ							
	Bill Pmt -Check	11/01/2024	1985	Gannett Florida LocalIQ	Inv#6704147 Legal Ad	292.12	
	Bill Pmt -Check	11/01/2024	1990	Gannett Florida LocalIQ	Inv#6700890 Legal Ad	498.40	
	Bill	12/09/2024	6746039	Gannett Florida LocalIQ	Inv# 6746039 RFQ for Surveying Services with a MAP		1,225.64
	Bill	12/09/2024	6747974	Gannett Florida LocalIQ	Inv# 6747974 RFQ for Surveying Services with a MAP		848.72
Total Gannett Florida LocalIQ						790.52	2,074.36
Hudson Protection Enterprise Inc							
	Bill	10/31/2024	0007	Hudson Protection Enterprise Inc	Inv # 0007 Oct 2024		10,000.00
	Bill	11/30/2024	0008	Hudson Protection Enterprise Inc	Inv # 0008 Nov 2024		10,500.00
	Bill Pmt -Check	12/01/2024	1994	Hudson Protection Enterprise Inc		20,500.00	
Total Hudson Protection Enterprise Inc						20,500.00	20,500.00
T.J Mansell Land Management, LLC							
	Bill Pmt -Check	11/01/2024	1988	T.J Mansell Land Management, LLC	Inv# 210915 Oct 2024 Supervision of Field Maint	2,471.00	
	Bill	11/25/2024	210916	T.J Mansell Land Management, LLC	Inv# 210916 Nov 2024 Supervision of Field Maint		2,307.50
	Bill Pmt -Check	12/01/2024	1996	T.J Mansell Land Management, LLC	Inv# 210916 Nov 2024 Supervision of Field Maint	2,307.50	
Total T.J Mansell Land Management, LLC						4,778.50	2,307.50

Pal Mar Water Control District
Unpaid Bills Detail
All Transactions

Type	Date	Num	Due Date	Open Balance
Florida Commerce				
Bill	10/01/2024	90345	10/11/2024	175.00
Total Florida Commerce				175.00
Higgins Engineering, Inc.				
Bill	10/30/2024	1023	10/30/2024	860.00
Total Higgins Engineering, Inc.				860.00
TOTAL				1,035.00

\$1,897,170.92

FloridaCommerce, Special District Accountability Program
Fiscal Year 2024 - 2025 Special District State Fee Invoice and Profile Update

Required by sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Date Invoiced: 10/01/2024				Invoice No: 90345
Annual Fee: \$175.00	1st Late Fee: \$0.00	2nd Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2024: \$175.00

STEP 1: Review the following profile and make any needed changes.

1. Special District's Name, Registered Agent's Name and Registered Office Address:

001304

Pal-Mar Water Control District

Mr. Glen J. Torcivia, Esq.

Torcivia, Donlon, Goddeau and Rubin, P.A.

701 Northpoint Parkway, Suite 209

West Palm Beach, Florida 33407



- 2. Telephone: 561-686-8700 Ext:
- 3. Fax: 561-686-8764
- 4. Email: glen@torcivialaw.com
- 5. Status: Independent
- 6. Governing Body: Elected
- 7. Website Address: www.palmarwcd.org
- 8. County(ies): Palm Beach, Martin
- 9. Special Purpose(s): Drainage and/or Water Control
- 10. Boundary Map on File: 09/30/1997
- 11. Creation Document on File: 07/12/1982
- 12. Date Established: 05/16/1968
- 13. Creation Method: Special Act
- 14. Local Governing Authority: Multi
- 15. Creation Document(s): Chapter 2005-307, Laws of Florida (Codified)
- 16. Statutory Authority: Chapter 298, Florida Statutes
- 17. Authority to Issue Bonds: Yes
- 18. Revenue Source(s): Assessments

STEP 2: Sign and date to certify accuracy and completeness.

By signing and dating below, I do hereby certify that the profile above (changes noted if necessary) is accurate and complete:

Registered Agent's Signature: Date 10-27-24

STEP 3: Pay the annual state fee or certify eligibility for zero annual fee.

a. **Pay the Annual Fee:** Pay the annual fee by following the instructions at www.FloridaJobs.org/SpecialDistrictFee.

b. **Or, Certify Eligibility for the Zero Fee:** By initialing both of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **BOTH** of the following statements and those on any submissions to the Department are true, correct, complete, and made in good faith. I understand that any information I give may be verified.

1. This special district is not a component unit of a general purpose local government as determined by the special district and its Certified Public Accountant; and,

2. This special district is in compliance with its Fiscal Year 2022 - 2023 Annual Financial Report (AFR) filing requirement with the Florida Department of Financial Services (DFS) and that AFR reflects \$3,000 or less in annual revenues or, is a special district not required to file a Fiscal Year 2022 - 2023 AFR with DFS and has included an income statement with this document verifying \$3,000 or less in revenues for the current fiscal year.

Department Use Only: Approved: Denied: Reason: _____

STEP 4: Make a copy of this document for your records.

STEP 5: Email this document to SpecialDistricts@Commerce.fl.gov or mail it to FloridaCommerce, Bureau of Budget Management, 107 East Madison Street, MSC #120, Tallahassee, FL 32399-4124. Direct questions to 850.717.8430.



4623 Forest Hill Blvd., Suite 113
 West Palm Beach, FL. 33415
 561.439.7807

BILL TO Andrew Karmeris
 Pal Mar Water Control District
 c/o Special Services, Inc.
 2501 Burns Road, Suite A
 Palm Beach Gardens, FL 33410

INVOICE

Project: Pal-Mar Water Control District

INVOICE NUMBER	INVOICE DATE	PAYMENT DUE DATE	OUR PROJECT NO.	BALANCE DUE
1023	Oct 30, 2024	Nov 29, 2024	08-20	\$860.00

Hourly Services

<u>Role</u>	<u>Phase</u>	<u>Hours</u>	<u>Rate</u>	<u>Extension</u>
Administrative	Engineering Services	1.0	\$70.00	\$70.00
Draftsman	Engineering Services	2.5	\$110.00	\$275.00
Junior Engineer	Engineering Services	1.0	\$140.00	\$140.00
Senior Project Engineer	Engineering Services	1.5	\$250.00	\$375.00
				\$860.00

Invoice Total: \$860.00

Professional engineering services concerning preparation and attendance at a Board meeting, up-date the Florida Department of Environmental Protection (FDEP) BMAP portal; for the period of September 16, 2024, through October 27, 2024, in accordance with our agreement dated May 30th, 2008.

Invoices are due upon receipt. Make checks payable to HIGGINS ENGINEERING & SURVEYING, LLC, and note the Invoice Number on your check. Interest may be charged on invoices not paid by the Payment Due Date above, at the rate stated in the Agreement.

Thank you for your business!

Pal Mar Water Control District
Unpaid Bills Detail
All Transactions

Type	Date	Num	Due Date	Open Balance
Hudson Protection Enterprise Inc				
Bill	10/31/2024	0007	11/10/2024	10,000.00
Bill	11/30/2024	0008	12/10/2024	10,500.00
Total Hudson Protection Enterprise Inc				20,500.00
Special District Services, Inc.				
Bill	11/30/2024	2024-1576	11/30/2024	6,581.73
Total Special District Services, Inc.				6,581.73
T.J Mansell Land Management, LLC				
Bill	11/25/2024	210916	12/05/2024	2,307.50
Total T.J Mansell Land Management, LLC				2,307.50
Torcivia, Donlon, Goddeau & Rubin, P.A.				
Bill	10/31/2024	22852	11/10/2024	6,390.00
Total Torcivia, Donlon, Goddeau & Rubin, P.A.				6,390.00
TOTAL				35,779.23

\$ 1,899,073.42 dw

Invoice
#0007

Hudson Protection Enterprise Inc.

Officers	Cost	Date	Total
N/A	125\$ an hour 20 hours worked	10/1-10/7	\$2,500
N/A	125\$ an hour 20 hours worked	10/8-10/14	\$2,500
N/A	125\$ an hour 20 hours worked	10/15-10/21	\$2,500
N/A	125\$ an hour 20 hours worked	10/22-10/30	\$2,500
Total Due if paying by check			\$10,000

Detail date: October 2024

Location: Palmar Water Management District

Hourly or detail rate: \$125 an hour

Make Check payable to: HUDSON PROTECTION ENTERPRISE INC.

Mail checks to: 13825 NW 160TH ST OKEECHOBEE FL 34972

Hudson Protection Enterprise Inc.

Tel 407-223-6904

Email:
Offduty_police@outlook.com

Invoice
#0008

Hudson Protection Enterprise Inc.

Officers	Cost	Date	Total
N/A	125\$ an hour 20 hours worked	11/1-11/9	\$2,500
N/A	125\$ an hour 24 hours worked (extra 4 hours for vehicle removal from canal)	11/10-11/16	\$3,000
N/A	125\$ an hour 20 hours worked	11/17-11/23	\$2,500
N/A	125\$ an hour 20 hours worked	11/24-11/30	\$2,500
Total Due if paying by check			\$10,500

Detail date: November 2024

Location: Palmar Water Management District

Hourly or detail rate: \$125 an hour

Make Check payable to: HUDSON PROTECTION ENTERPRISE INC.

Mail checks to: 13825 NW 160TH ST OKEECHOBEE FL 34972

Hudson Protection Enterprise Inc.

Tel 407-223-6904

Email:
Offduty_police@outlook.com



Special District Services, Inc.
 2501A Burns Rd
 Palm Beach Gardens, FL 33410
 Phone
 Fax

INVOICE

DATE	INVOICE #
11/30/2024	2024-1576

BILL TO:
Pal Mar Water Control District C/O Special District Services, Inc. 2501A Burns Rd Palm Beach Gardens, FL 33410

PHONE #	FAX #	TERMS
(561) 630-4922	(561) 630-4923	DUE UPON RECEIPT

DESCRIPTION	AMOUNT
Management fee - monthly	3,000.00
Public Records Request	881.25
Website fee - monthly	125.00
Copier Charges - October 2024	1.20
Document Storage- October 2024	2,574.28
All Monthly Fees are for November 2024	
We appreciate your prompt payment. Please make check payable to Special District Services, Inc.	TOTAL \$6,581.73

210916

Invoice

SOLD TO		SHIP TO
TJ MANSELL LAND MANAGEMENT LLC MANAGER: TJ MANSELL		Pal Mar Water Control District
ADDRESS		ADDRESS
772349-7788 tjmanse#1@gmail.com		2501 A Burns Rd.
CITY, STATE, ZIP		CITY, STATE, ZIP
		PBG Fla 33410

CUSTOMER ORDER NO.	SOLD BY	TERMS	F.O.B.	DATE
	Lic & Ins			

ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
11/1/2024		Inspecting and Clearing debris and trees off the works		4 HR	
11/4/2024		"		4 HR	
11/7/2024		Pal Mar Meeting		3 HR	
11/8/2024		"		4 HR	
11/11/2024		"		4 HR	
11/14/2024		"		4 1/2 HR	
11/19/2024		"		4 HR	
11/21/2024		"		4 HR	
11/25/2024		"		4 HR	
				35 1/2 HR @ 65 = 2307.50	

EB orders 5840

**TORCIVIA, DONLON,
GODDEAU & RUBIN, P.A.**

701 Northpoint Parkway, Suite 209
West Palm Beach, Florida 33407-1950

Pal Mar Water Control District
2501 Burns Rd., Suite A
Palm Beach Gardens, FL 33410

561-686-8700
561-686-8764 fax
www.torcivialaw.com

November 11, 2024

In Reference To: *General matters*

Federal Tax ID#65-0195026

Invoice # 22852

Professional Services

			<u>Hours</u>	<u>Amount</u>
10/1/2024	RH	Call with Martin County attorney, Frank Morely	0.30	
	RH	Email correspondence re retirement survey completion	0.20	
	RH	Research re whether a WCD can set speed limits and perform routine maintenance on non-county maintained roads	1.50	
10/4/2024	RH	Call with A. Karmaris	0.20	
	RH	Review and analysis of filings in the Be A Man v. SFWMD case, particularly injunction hearing transcript and exchange of expert witnesses	1.50	
	RH	Further research on issue of WCD's authorization to impose traffic control (speed limits) on access levees; review MC Traffic Control Agreement with Troup Indiantown; review cited statute in the Agreement to determine applicability to PMWCD	1.10	
	RH	Email to MC attorney's office requesting expert reports and deposition transcripts	0.20	
10/7/2024	GJT	Meeting with Ruth A. Holmes regarding potential interlocal agreement with Martin County and other matters	0.30	
	RH	Call with T.J. Mansell	0.30	
	RH	Email correspondence with Martin Co attorney	0.20	
	RH	Email correspondence with Palm Beach Co attorney	0.20	
	RH	Review and analysis of offer letter for .5 acre of land within PMWCD; research potential real estate buyer	1.50	

		<u>Hours</u>	<u>Amount</u>
10/7/2024	RH Internal discussion with G. Torcivia re interlocal agreement for additional maintenance officer	0.50	
	RH Begin review of Water Control Plan re locations of works of the district and assets for use in developing agreement with Martin Co and SFWMD for off duty patrol	1.00	
10/11/2024	RH Phone conversation with WGI in-house counsel	0.20	
	RH Phone conversation with A. Karmeris re RFQ matter	0.20	
	RH Review PMWCD website and previous posting of WGI submittal	0.50	
	RH Research re CCNA Matter	1.50	
10/14/2024	RH Review status of Martin Co settlement with BAM	1.00	
10/17/2024	RH Email correspondence re assessments on government property; check and confirm property ownership and confirm no circuit court cases filed in PBCo and Martin Co re assessments	1.00	
10/21/2024	GJT Phone conversation with Ruth A. Holmes regarding various matters	0.20	
	RH Phone conversation with Glen J. Torcivia regarding chiar comments	0.50	
	RH Review previous comments from Sup. Cutting for path forward	0.60	
10/28/2024	RH Review email from G. Torcivia; consider steps moving forward with new Supervisor and County staff; email to D. Lessier and D. Drum	0.60	
10/29/2024	RH Email correspondence re standing meetings with PB Co; discussion with S. Garrett	0.50	
10/31/2024	RH Review November agenda and budgets in prep for meeting with PB Co and next week's regular meeting	0.50	
	RH Review latest email correspondence re assessments	0.50	
	RH Research supervisor question re WCD obligation and/or statutory authorization to repair berm from washout or overuse; review SFWMD permit file history; review Pine Tree WCD v. Wellington re obligation to maintain roads within the WCD; review 2nd Amended Water Control Plan; draft notes from cases and Atty General Opinions in preparation for meeting with PB Co.	4.50	
For professional services rendered		21.30	\$6,390.00

	<u>Amount</u>
Previous invoice balance	\$1,890.00
10/21/2024 Payment - Thank You. Check No. 1989	(<u>\$1,890.00</u>)
	<u>(\$1,890.00)</u>
	<u> </u>
Total Balance due	<u><u>\$6,390.00</u></u>

Timekeeper Summary			
<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Glen J. Torcivia, Shareholder	0.50	300.00	\$150.00
Ruth Holmes, Senior Associate	20.80	300.00	\$6,240.00